

APPLICATION FORM FOR INTERBANK GIRO

Complete Part 1 of form and return via mail to:

SCRIPTURE UNION SINGAPORE, 7 Armenian Street, #03-07 Bible House, Singapore 179932

PART 1 : FOR APPLICANT'S COMPLETION (Please fill in all fields. Incomplete forms may not be processed)

Date :	Name of Billing Organization : SCRIPTURE UNION SINGAPORE Tel: +65 6337-1437 Fax: +65 6338-0983
To: (Name of Bank)	Please debit the amount shown below from my account: Monthly : <input type="checkbox"/> \$10.00 <input type="checkbox"/> Other: \$_____
Branch:	

- (a) I/We hereby instruct the Bank to process Scripture Union Singapore's instructions to debit my/our account.
 (b) The Bank is entitled to reject Scripture Union Singapore's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
 (c) This authorisation will remain in force until
 (i) The Bank's written notice sent to my/our address last known to the Bank;
 (ii) Upon the Bank's receipt of my/our written revocation; or
 (iii) Upon the Bank's receipt of the notice of expiry from Scripture Union Singapore.

My/Our Name (s): _____

My/Our Contact (Address/Tel/Fax/E-mail): _____

My/Our Account Number: _____

My/Our Company Stamp/Signature(s)/Thumbprint(s)* _____

(As in Bank's Record)

PART 2: FOR SCRIPTURE UNION SINGAPORE COMPLETION

Bank	Branch	Scripture Union Singapore Acct. No.
7 1 7 1	0 3 3	0 3 3 0 0 5 4 7 0 0

Donor's Reference No.											

Bank	Branch	Account to be debited

PART 3: FOR BANK'S COMPLETION

To : Scripture Union Singapore

This Application is hereby REJECTED (please tick ✓) for the following reason (s) :

- | | |
|--|---|
| <input type="checkbox"/> Signature/thumbprint# differs from Bank's Records | <input type="checkbox"/> Wrong Account Number |
| <input type="checkbox"/> Signature/thumbprint# incomplete / unclear# | <input type="checkbox"/> Amendments not countersigned by customer |
| <input type="checkbox"/> Account operated by signature/thumbprint# | <input type="checkbox"/> Other : _____ |

Name of Approving Officer

Authorised Signature

Date

*For thumbprints, please go to the branch with your identification.

Please delete where inapplicable

GIRO: Frequently Asked Questions

GIRO is a convenient cashless mode of payment. To help you better understand the GIRO payment method, the following are some answers to the most frequently asked questions:

1) How do I get started?

Complete this GIRO application form and send it back to us at:

**Scripture Union Singapore
7 Armenian Street
#03-07 (Bible House)
Singapore 179932**

2) How long do I need to wait before my GIRO arrangement comes into effect?

It takes about 4-6 weeks for the GIRO arrangements to be effected. We will inform you once the GIRO arrangements are successful.

3) When will the deductions be made?

A deduction will only be made from your bank account on the 15th of each month. If the first deduction fails, a second attempt will be made on the 25th of the same month. If the 15th or the 25th falls on a weekend or a public holiday, the deduction will be advanced to an earlier working day.

4) How do I make changes to my GIRO arrangements?

You can contact your bank if you wish to modify or cancel GIRO arrangements.

5) What happens if there are insufficient funds in my bank account?

We will send you a letter or email regarding the unsuccessful deduction; however, you should still maintain sufficient funds in your bank account for the subsequent due date.

Please note also that some banks charge a service fee for an unsuccessful GIRO donation due to insufficient funds.

If you require more information, please contact us via telephone at +65 6337 1437, via Fax at +65 6338 0983 or via email at admin@scriptureunion.sg We are open from Mondays to Fridays, 9:00AM – 6:00PM.